

Parents,

The Family Access Portal in the new Qmlativ Education Management System at Central is available for use! This system allows quick and easy access to their child's grades and other information. (Students can also access their own information through the system.) You will find the link for this system on the front page of our website for easy access. We also have included this icon with directions and an easy to follow set of "screenshots" below. Please review these simple directions.

Once you click on the Qmlativ Education Management System icon, log in by entering your username and password. (If you do not know your username or password, please contact us at cchs@centralcougars.org.) The screen shots and directions below should help the rest of the way. We suggest that parents follow the screen shots in numbered order along with a review of the notes on each page to become familiar with the system.

Parents have the ability to look at their child's schedule and course information by clicking on the "Schedule" icon. A second selection allows parents access to current grade status in classes under the "Grades" icon. This shows each course and the grades given up to the current date in that course. (Some teachers have more grades than others but grades for assignments given will be updated weekly. If an asterisk is listed for an assignment, the grade has not been recorded at the time but will be soon.) Grades that are shown in bold print are finalized grades for that period. If you have questions about the grades, please email the teacher via the email addresses on the website or by phone contact at 526-4578.

The "Report Card" icon allows you to review a single page document that shows the most recent actual report card for your child. It will place the grade received into a column for the most recent grading period (Q1, Q2, Q3, or Q4) and the end of semester including semester exam grade (SE1 or SE2) and the final semester grade (S1 or S2). The semester grade determines credit for the course, gets placed on transcripts, and gets factored into Grade Point Average for students. To print the Report Card, open the "Printer Friendly Version" and you can get a PDF version to print in a portrait or landscape version as seen on the screen.

Clicking on the "Fees" icon will immediately show a Textbook and Activity Fee statement with a breakdown of the charged amounts this year, the amount paid or waived, and the current amount due if any exists. (It will also show any credits made to your account.) We would like to work with you in resolving all financial obligations in a timely manner. Policies are in place that prohibit participation in the graduation ceremony if fees are not resolved and a late payment fee is added for overdue accounts. If you have questions regarding the textbook and activity fees shown on the system please contact the school office.

Other options on the portal also include the "Attendance" and "Food Service" icons which provide access to other valuable information. Clicking on the "Attendance" icon will immediately show the student's attendance information for the current date. Additionally, the attendance screens will allow parents to make a selection for any previous date this school year and a display will appear showing excused or unexcused absences by class period along with any tardy issued classes on that selected date. The "Food Service" icon provides the student's current cafeteria balance. We do want to remind parents that attendance and cafeteria information may not be completely accurate until the end of our school day when teachers and office staff complete all input and updates for the day. If you have any questions about attendance for a particular date, or food service account, please contact the school office.

If there are questions about the procedures for accessing the Qmlativ Family Access Portal, please submit those questions to cchs@centralcougars.org and we will attempt to provide assistance. Shortly, parents will be receiving automated email messages for certain aspects of their student's daily activities at school (i.e. impending midterm and grading periods, tardiness, low cafeteria accounts, disciplinary referrals, etc.) Keep in mind, as we continue to develop this system, parents will eventually be able to review a great deal more information such as disciplinary information, immediate communication avenues with teachers, etc. This is just the beginning of more to come!

We hope parents find the Qmlativ Family Access Portal to be a convenient and a useful method of working in cooperation with Central for the purpose of student success.

Thank you.



User Name

Password

[→](#) Sign In

[Forgot your User Name or Password?](#)

Version: 1.14.4.0



Click on your name to open the user preferences screen

Jane Doe



Sign Out

FAMILY ACCESS

User Preferences

Time Zone: (UTC-06:00) Central Time (US & Canada)

[Change My Password](#)

Save

Cancel

Family Access



VIEW ALL STUDENTS



Schedule



Grades



Attendance



DOE, JOHN

CENTRAL COMMUNITY HIGH SCHOOL
2014-2015



Schedule



Grades



Attendance



DOE, MARY

CENTRAL COMMUNITY HIGH SCHOOL
2014-2015



Schedule



Grades



Attendance

Click Change My Password to change your password

Change My Password

Change My Password

User - Entry



Sign Out

Save

Cancel

*Current Password

*New Password

*Confirm New Password

Click Save after filling in your current and new passwords to save the password change

Home Screen Buttons

The screenshot shows the 'Family Access' interface. At the top, there is a navigation bar with a search icon, a home icon, and the text 'FAMILY ACCESS'. On the right side of the navigation bar, there are user profile information (Hank Doe), 'Help Options', and 'Leave Feedback'. Below the navigation bar, the main content area is titled 'Family Access'. It features a grid of buttons for each student. The first student is 'DOE, JANE MARGARET' from 'CENTRAL COMMUNITY HIGH SCHOOL' for the '2014-2015' school year. The second student is 'DOE, JOSHUA HANK' from the same school and year. Each student's section contains six buttons: 'Schedule' (calendar icon), 'Grades' (A, B, C bars), 'Report Card' (A+ icon), 'Attendance' (graduation cap icon), 'Food Service' (fork and knife icon), and 'Fees' (stack of money icon). Annotations with arrows point to these buttons, providing instructions on how to use them.

VIEW ALL STUDENTS — If you have multiple students, you can view all records at once under View All Students.

Click the Grades button to view your Student Grades.

Click the Schedule button to view your Student's Schedule.

Click the Attendance button to view your Student's Attendance.

Click the Food Service Button to view the balance left in your student's account.

Click the Fees button to view your Student's fees, payments and balance.

Click on Report Card Button to view your student's most recent Report Card.

Fees

After clicking on the Fees Button the screen populates showing the Fees that the student has incurred along with any payments or adjustments that have been made. It will show any credits or amount due left on the account.



CURRENT FEES

Charge Amount \$173.00 **Paid and Waived Amount** \$150.00 **Credit Amount** \$0.00 **Amount Due** \$23.00

Effective Date	Due Date	Fee Description	Fee Amount	Amount Due	Source Description	Comment
08/15/2014	04/08/2015	Book Rental	\$75.00	\$0.00		
08/15/2014	04/08/2015	Yearbook	\$48.00	\$0.00		
09/15/2014	04/08/2015	Activity Fee	\$35.00	\$8.00	Scholar Bowl	
09/15/2014	04/08/2015	Chemistry	\$15.00	\$15.00	Chemistry I	

REPORT CARD

After clicking on the Report Card button the next screen has a Printer Friendly Version the Family/Student Access User can click on to get a PDF version to print.

The screenshot shows a report card interface. At the top right, there is a 'Print' button and the text 'Print Date: 03/23/2015'. Below this is a table of student grades. A 'Printer Friendly' version of the report card is shown in a separate window, with two options: 'Printer Friendly (Portrait)' and 'Printer Friendly (Landscape)'. The main report card table includes columns for 'QTR3' and 'Earned Credits Attempted'. Below the table is a GPA summary section.

QTR3	Earned Credits Attempted
A	1.000
A	0.500

s	GPA	Factor Bonus	GPA with Factor
	4.759000	0.00000	4.996300
	4.880000	0.00000	4.880000

Schedule

View All Doe, John Doe, Mary Jane Doe Sign Out

STUDENT SCHEDULE - Doe, John

Name List > Name Details > Student Schedule

If you have more than one student, they will all be listed here. Click them to switch between students.

Current Schedule All Year Legend Settings

DOE, JOHN
CENTRAL COMMUNITY HIGH SCHOOL
2014-2015

Day: MTWRF

Open Period

Legend will indicate any color coding on the Scheduling Board

Settings allows you to change the Schedule Board card sizes from Large to Medium or Small.

0				
1	Athletic Physical Education Short, Brian J	4163A / 01		S1
2	Fine Arts Underwood, Misty G	2172 / 05 38E		YR
3	Biology Shubert, Jeremy W	132 / 02 2W		YR
4	Algebra I Kohlbrecher, Angela	122 / 01 35E		YR
5B	Study Hall Falconio, Jim R	999999 / 05 12E		S1
6	Modern World History Peters, Kurt	243 / 01 5E		S1
7	Honors English I Davis, Kristen N	111 / 02 36E		YR

Teacher for this class

This is the course and section number of the class

This is the room where the class meets

This is the length of the class. S1 = Semester 1. YR = Year Long

This is the class's period

Click on any class to view more information

Class Summary

The screenshot shows a web application interface for a student's schedule. At the top, there is a navigation bar with a search icon, user avatars for 'View All', 'Doe, John', and 'Doe, Mary', and a user profile for 'Jane Doe'. Below this is a header bar with a home icon and the text 'STUDENT SCHEDULE - Doe, John'. The main content area is titled 'Student Schedule' and contains a table of classes. A modal window titled 'Class Summary' is open, displaying details for the selected class: '122 / 01 - Algebra I'. The modal includes fields for Class, Period, Days, Dates, Teacher, Building, Room, and Curriculum. A 'Close' button is located in the bottom right corner of the modal. A black arrow points from the text 'Clicking on a class on the student's schedule brings up the class summary' to the 'Algebra I' class entry in the table.

Clicking on a class on the student's schedule brings up the class summary

Student Schedule

DOE, JOHN
CENTRAL CC
2014-2015

Day: MTWRF

Class	Teacher	Level
0		
1	Athletic Physical Education Short, Brian J	S1
2	Fine Arts Underwood, M	YR
3	Biology Shubert, Jerem	YR
4	Algebra I Kohlbrecher, A	YR
5B	Study Hall Falconio, Jim R	S1
6	Modern World Peters, Kurt	S1
7	Honors English I Davis, Kristen N	YR

Class Summary

Class: 122 / 01 - Algebra I

Period: 4

Days: MTWRF

Dates: 08/15/2014 - 05/21/2015

Teacher: Kohlbrecher, Angela

Building: 100 Room: 35E

Curriculum: 122 - Algebra I

Close

Student Schedule > Student Grades > Progress Report

Period
4
Course
Algebra I
Teacher Name
Angela Kohlbrecher
Selected course that grades are connected to

S1 PROGRESS REPORT FOR 8/15/2014 - 12/19/2014
 GRADE: A PERCENT: 97.72% Shows the grading period clicked on, the dates of that grading period and the grade mark and percent earned

BREAKDOWN BY GRADE BUCKETS

Grade Bucket	Weight Percent	Grade	Percent
SE1	20.00		
QTR2	40.00		
QTR1	40.00	A	97.72

The grade and percent for each grading period that makes up the selected grade is shown here

The assignments that make up the grades are listed here

Due Date	Assignment Name	Points Earned	Percent	Grade	Missing	No Count	Score
HMWK	HOMEWORK	95.00 OUT OF 97.00	97.94	A			
08/19/2014	HW Pre-Req Worksheets	5.00 OUT OF 5.00	100.00	A+	<input type="checkbox"/>	<input type="checkbox"/>	*
08/20/2014	HW Sections 1.1.1	5.00 OUT OF 5.00	100.00	A+	<input type="checkbox"/>	<input type="checkbox"/>	*
08/22/2014	HW Sections 1.1.2	5.00 OUT OF 5.00	100.00	A+	<input type="checkbox"/>	<input type="checkbox"/>	*
08/25/2014	HW Section 1.1.3	5.00 OUT OF 5.00	100.00	A+	<input type="checkbox"/>	<input type="checkbox"/>	*
08/26/2014	HW Worksheet	5.00 OUT OF 5.00	100.00	A+	<input type="checkbox"/>	<input type="checkbox"/>	*
08/29/2014	HW Section 1.2.1	5.00 OUT OF 5.00	100.00	A+	<input type="checkbox"/>	<input type="checkbox"/>	*
09/05/2014	HW Section 1.2.3	4.00 OUT OF 5.00	80.00	C-	<input type="checkbox"/>	<input type="checkbox"/>	*

Attendance

View All Doe, John Doe, Mary Jane Doe Sign Out

STUDENT ATTENDANCE - Doe, John

Student Attendance

DOE, JOHN
CENTRAL COMMUNITY HIGH SCHOOL
2014-2015

Will display any Attendance records for today's date here

Today's Attendance: 10/20/2014 Monday
No Absences or Tardies reported

08/29/2014 Attendance look up. Can type in a date and click on the magnifying glass to search. If the student has attendance for that date, it will be highlighted below. More

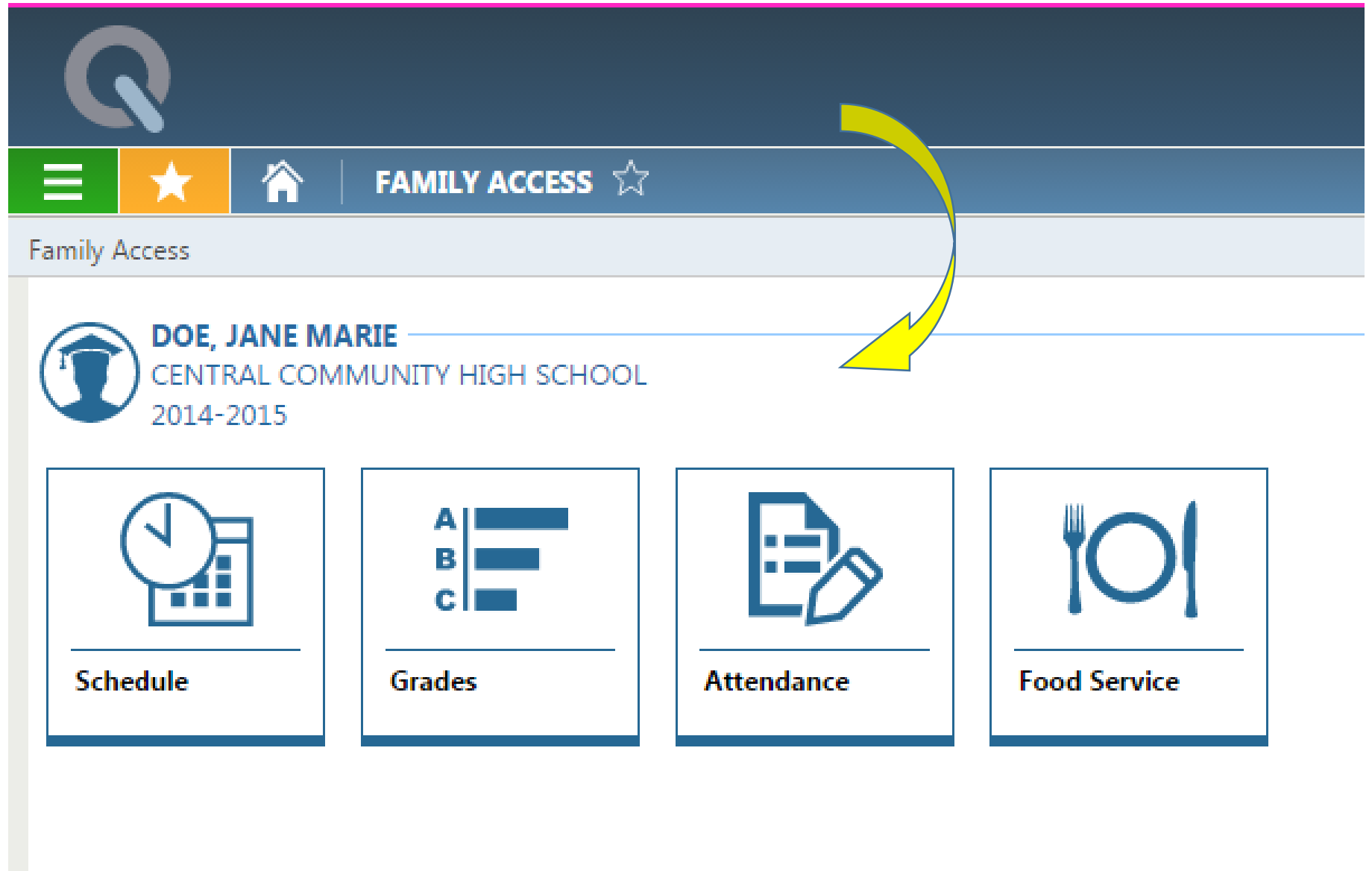
Date	Period 1	Period 2	Period 7
10/01/2014 Wednesday	Excused	Excused	
08/29/2014 Friday			Excused

Viewing records 1 - 2 of 2 10 1 of 1

Detailed attendance for any date this school year will display here.

Food Service

When accessing Family Access there is now a Food Service button to click on.



The screenshot displays the Family Access user interface. At the top, there is a dark blue navigation bar with a magnifying glass icon on the left and a home icon on the right. Below this is a lighter blue bar containing a hamburger menu icon, a star icon, and the text "FAMILY ACCESS" with a star icon. A yellow arrow points from the "FAMILY ACCESS" text to the "Food Service" button in the main content area. The main content area has a light blue header with the text "Family Access". Below this, the user's name "DOE, JANE MARIE" and school information "CENTRAL COMMUNITY HIGH SCHOOL 2014-2015" are displayed next to a graduation cap icon. At the bottom, there are four white buttons with blue borders and icons: "Schedule" (clock and calendar), "Grades" (A, B, C and bars), "Attendance" (calendar and pencil), and "Food Service" (fork, plate, and knife).

Family Access

DOE, JANE MARIE
CENTRAL COMMUNITY HIGH SCHOOL
2014-2015

Schedule

Grades

Attendance

Food Service

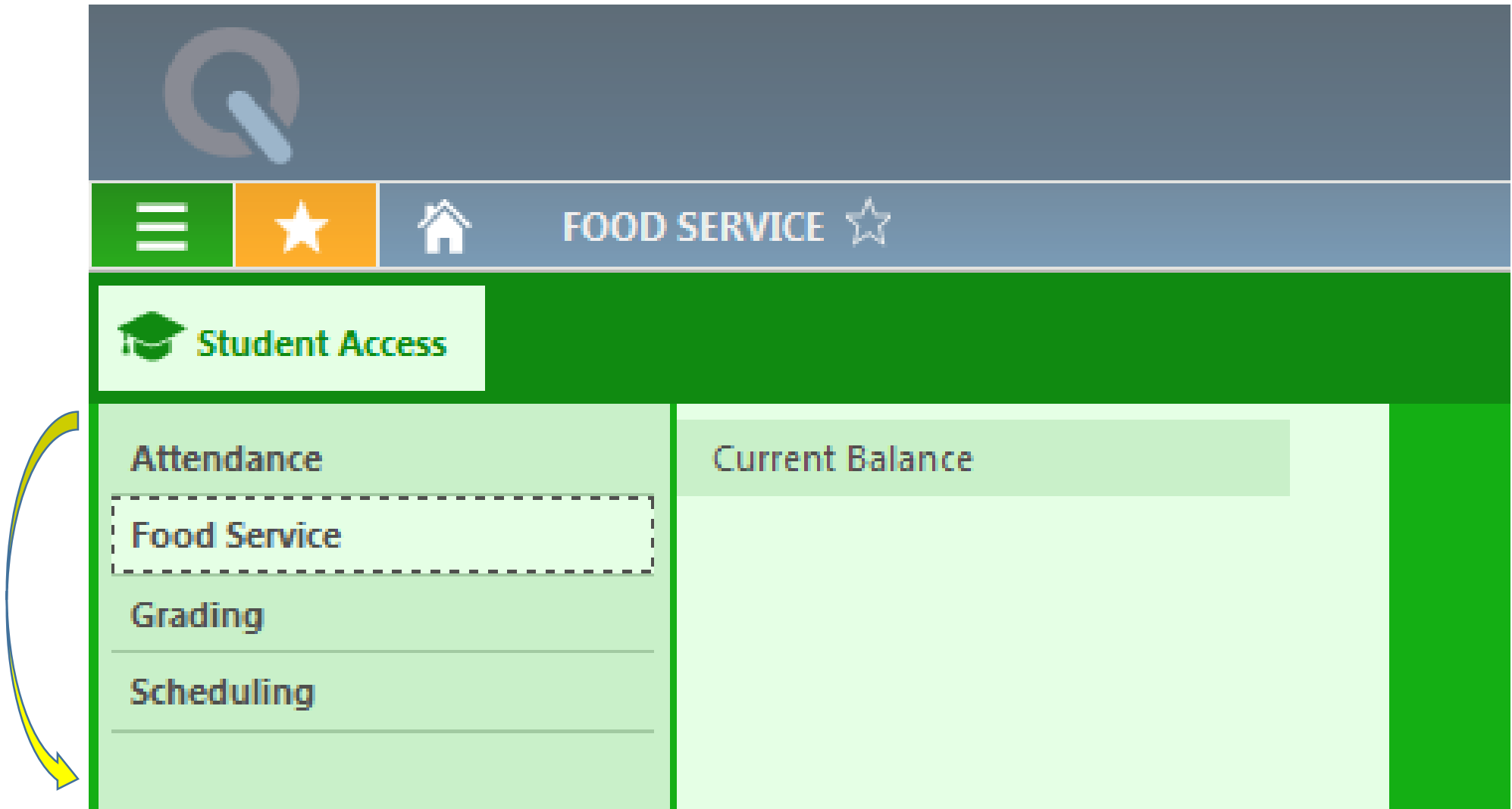
The next screen will display the Students balance as of a specific date. If the student is in the negative the Money Bar will be in red.



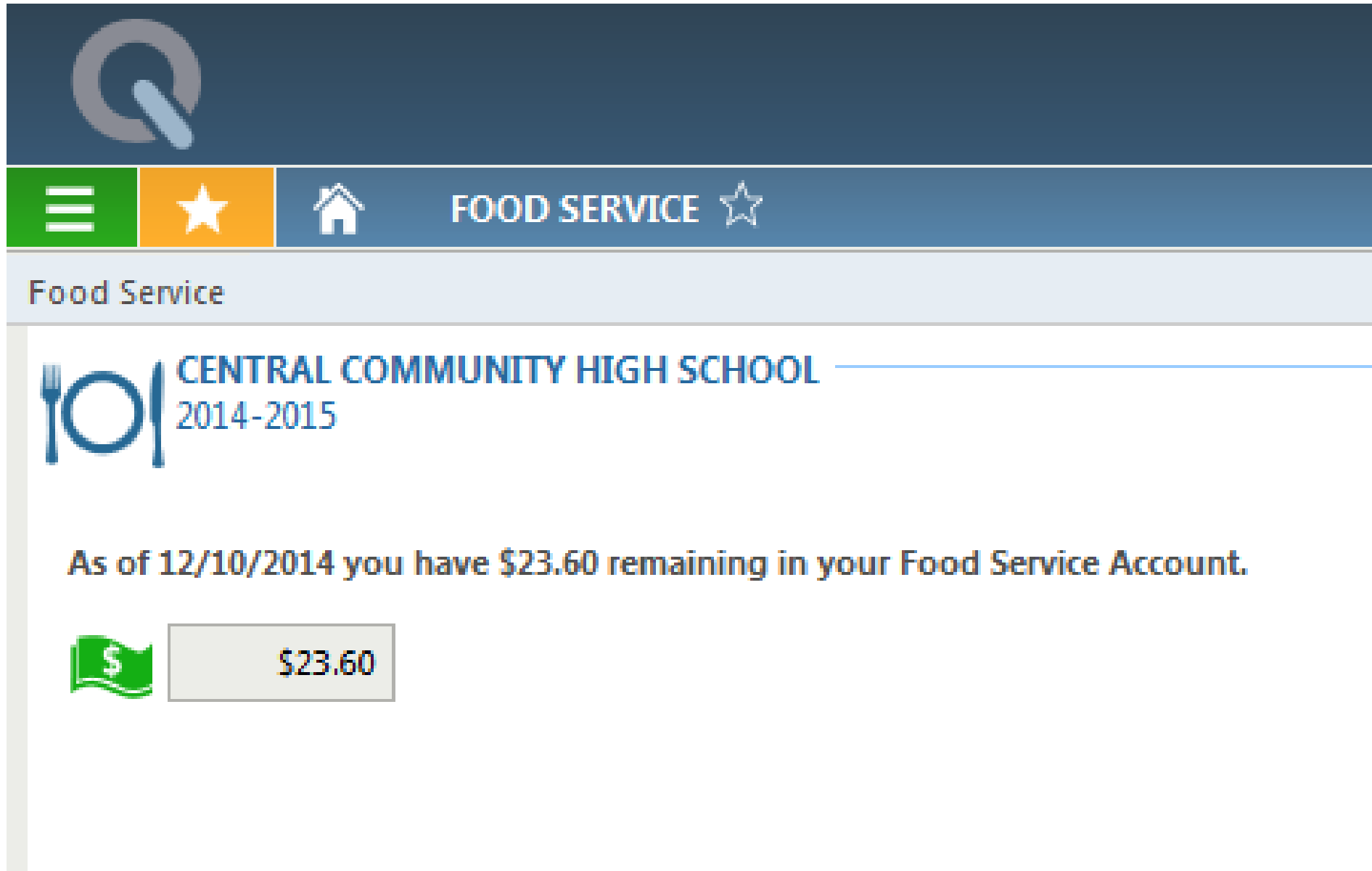
The screenshot shows a mobile application interface. At the top, there is a dark blue header with a magnifying glass icon on the left and a graduation cap icon next to the text "Doe, Jane Marie". Below this is a navigation bar with three colored buttons: a green button with a white hamburger menu icon, an orange button with a white star icon, and a blue button with a white house icon. To the right of these buttons, the text "FOOD SERVICE - Doe, Jane Marie" is displayed in white. Below the navigation bar is a light blue section with the text "Food Service". The main content area has a white background and features a blue graduation cap icon on the left. To its right, the text "DOE, JANE MARIE" is in large blue font, followed by "CENTRAL COMMUNITY HIGH SCHOOL" and "2014-2015" in smaller blue font. Below this, a bold black text line reads "As of 12/10/2014 Jane owes \$0.05 to their Food Service Account." At the bottom, there is a red icon of a dollar bill with a white "\$" symbol, followed by a grey rectangular box containing the text "-\$0.05".

Looking at this when logged in as a STUDENT you can see the Food Service and Current Balance Link.

Click on Current Balance.



The wording will change if a Student has a positive balance and the Money Bar will display in green.



The screenshot shows a web application interface for a school's food service account. At the top, there is a dark blue header with a magnifying glass icon on the left. Below this is a navigation bar with a green menu icon, an orange star icon, a white home icon, and the text "FOOD SERVICE" followed by a white star icon. Underneath the navigation bar is a light blue banner with the text "Food Service". The main content area features a logo on the left consisting of a fork, a plate, and a knife, with the text "CENTRAL COMMUNITY HIGH SCHOOL" and "2014-2015" to its right. A horizontal line is positioned below the school name. The main text in the content area reads: "As of 12/10/2014 you have \$23.60 remaining in your Food Service Account." Below this text, there is a green icon of a dollar sign on a flag, followed by a grey rectangular box containing the text "\$23.60".

The balance displayed is based on any payments that were entered by the office or lunch lines for payment on the date noted as of 4:00 pm. Any money entered after that time will be included in the balance on the next day.